

ACTS Committee: Active in Service

Committee Charter

Purpose: To inspire, support, and sustain a passionate response among the membership of St. Columba's to our call and our commitment to be Active in Service, and to support our membership in experiencing the personal transformation that can come from being of love and service to others.

Core responsibilities

- 1) Ensure success of our regular fundraising events / activities:
 - i) Walkathon
 - ii) Reach Out
 - iii) Rebuilding Together

- 2) Communications
 - i) Coordinate with Anne Stone for regular service-related newsletter articles
 - ii) Use various communications activities to generally inform the parish and create/sustain enthusiasm for service

- 3) Service group oversight
 - i) Receive and review annual reports from service groups (deadline – May 30)
 - ii) Receive and review annual budget requests from service groups (deadline – June 15) and determine allocations (**note: the committee membership will include some individuals representing groups who are 'in competition' for allocations; therefore, in order to avoid conflicts, the Chair, Vestry members and NON-fund-receiving groups form a sub-set group as necessary to determine fund allocations*)

Membership

- two members of the Vestry
- all Service groups will be requested to send a representative member
 - o any service group receiving funds from St. C's (through general Vestry allocation, Reach Out, Walkathon, etc.) will be required to have a representative member participating in OSC
 - o any service group not receiving funds will be strongly requested but not required to participate
 - o all SPARK groups will be invited to send a representative member
- Clergy liaison (presently Rose Duncan)
- Director of the Water Ministry
- **OFFICERS**
 - o *Chair: the Chair will be chosen from among the participants; the Chair will coordinate meetings and agendas and have general responsibility for leadership and coordination of the Committee's work; the Chair is requested to serve a term of a one year, with possible renewal*
 - o *Treasurer: the Treasurer will be responsible for tracking the funds administered by the Committee and for providing related reports to the group.*
 - o *Communications Coordinator: this person will be responsible for ensuring that the activities of our service groups are well-publicized in the parish and that new opportunities and needs are reaching the community through various communication vehicles. This person will coordinate with Anne Stone on the Staff and will keep our email distribution list(s) updated.*
 - o *Leadership Development Coordinator: this person will focus on finding leaders and volunteers from inside the parish to participate in all forms of active service and in our committee work.*

Meeting Schedule: quarterly

- *(Rough guideline: end of June (for budget/allocation purposes); September (for start of the program year); December; and March)*

Other procedural issues:

1. To become an established Service group and/or seek funds from St. C's:
 - a. Submit a brief summary to this Committee that includes a description of your group and its purposes and activities. *Please give some thought to how your group will engage or educate the congregation.*
 - b. Substantiate any fund requests with a budget.
 - c. Have at least 7 members who are willing/interested in participating.
2. Once established:
 - a. Provide an annual report – a description of your activities over the year (May 30)
 - b. Provide / report on a budget (June 15) * – a description of your specific spending needs and activities
**A budget note: the Finance Committee has established a 'carry-over' policy which states that: Service groups who do NOT expend their entire allocation during the course of a FY should expect that those funds are resorbed for redistribution in the following year – they may apply again, but the funds to not automatically carry over.*

A Meditation and a Prayer for our work:

"I slept and dreamt that life was joy. I awoke and saw that life was service. I acted and behold, service was joy." *Rabindranath Tagore, Indian Poet/Playwright/Essayist (1861-1941)*

Christ Has No Body

Teresa of Avila (1515–1582)

Christ has no body but yours.

No hands, no feet on earth, but yours.

Yours are the eyes with which he looks
with compassion on this world.

Yours are the feet with which he walks to do good.

Yours are the hands with which he blesses all the world.

Yours are the hands, yours are the feet,

Yours are the eyes. You are his body.

Christ has no body now on earth but yours.